

**SCHOOL DISTRICT OF PITTSVILLE
BOARD POLICY**

BOARD OPERATIONS

PUBLIC NOTIFICATION OF BOARD MEETINGS

171.1

All meetings of the Board of Education and its subcommittees shall be noticed to the public and media in accordance with state law. Such notices shall set forth the time, date, place, and subject matter of the meeting, including that intended for consideration at any contemplated closed session.

If it is necessary to amend any meeting notice that has already been issued, notice of the amendment(s) should normally be given in the same manner as the original notice, but at least in conformance with minimum applicable statutory requirements.

Any meeting notice used to establish compliance with the Open Meetings Law shall be given at least 24 hours prior to the commencement of the meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may the notice be provided less than two (2) hours in advance of the meeting.

The Open Meetings Law notice of a meeting, rather than any separately prepared agenda document, ultimately determines the scope of the subject matter that a governmental body and its members may lawfully address at any meeting and, except for any non-contemplated closed session permitted under the Open Meetings Law, the manner in which such subject matter may be lawfully addressed. Accordingly, it is important for each individual member of the body that is holding the meeting to familiarize himself/herself with the content of the governing notice and to raise timely objections to any deviations from such notice that may arise during the course of a meeting.

Legal References:

Wisconsin Statutes

Section 19.84 [public notice of board meetings, contemplated closed sessions, and public comment periods]

Section 19.85 [closed sessions and limitations on reconvening in open session]

Chapter 985 [legal notices and official newspapers]

1st Reading: June 12, 2017

2nd Reading/Approval: July 10, 2017